

BOARD OF ADJUSTMENT
BOROUGH OF BERNARDSVILLE
Agenda – January 17, 2023
VIRTUAL ONLINE PUBLIC MEETING – 7:30 PM
ZOOM MEETING #560 191 9633 ZOOM CALL-IN #1-646-876-9923
<https://zoom.us/j/5601919633>

Due to the Coronavirus Health Emergency, the Borough Hall meeting room is not being used for Board of Adjustment or Planning Board meetings. Meetings are instead being held with participants at remote locations, connected by conferencing software provided by **zoom.us**. Members of the public are invited to attend and participate in live meetings either by using the Zoom client, which allows audio and video participation, or by phoning into a meeting for audio only participation.

TO JOIN A LIVE MEETING: Members of the public, council members, and other participants use the same procedure:

1. If you are joining from a smartphone or tablet, install the Zoom app using the App Store and join **meeting number 560 191 9633**. **A password is not required to join the meeting.**
2. If you are joining from a desktop or laptop computer with a web browser, open **<https://zoom.us/j/5601919633>**
3. If you are joining by phone, the phone-in number from the New York metro area is **1-646-876-9923**.

In the alternative, if you cannot join the live meeting remotely for any reason you may contact Frank Mottola the Planning and Zoning Boards Administrative Officer at 908-636-7635 or via email at fmottola@bernardsvilleboro.org.

Attendees are admitted to meetings via the Zoom waiting room and microphones are muted until enabled by the host. Members of the public may participate in meetings at certain designated times as announced by the Board Chair. Members of the public will be allowed to address applicants and their experts, ask questions and/or make comments as appropriate once recognized to do so. Attendees may request to be heard by 'raising a hand', either physically or virtually, or by sending a chat message to the host using the Zoom client controls. Phone-in attendees can also 'raise a hand' by using *9 on their phone. Disruptive or inappropriate behavior by any meeting attendee may result in the audio and/or video muting of that attendee and/or their removal from the virtual online meeting room.

TIPS: Controls appear at the bottom of the Zoom window. Open MEETING PARTICIPANTS and CHAT. You can use these controls to attract attention, ask a question, or send a text message to other participants.

TO ACCESS APPLICATION DOCUMENTS: Documents for all applications to be heard online remotely are accessible via the Borough website at www.bernardsvilleboro.org, by clicking on the **BOARDS** tab and then selecting **Board of Adjustment**.

If you are unable to view these documents online, please contact Board Administrator Frank Mottola at 908-636-7635 or via email at fmottola@bernardsvilleboro.org to make an appointment to view hard copies of the application documents.

Meeting recordings will be available the following day by contacting the Board Administrator.

1. **Adequate Meeting Notice Statement:** Temporary Chair Greenebaum.
2. **Oaths of Office:**
Regular Members: Anthony Dello Russo and Jeffrey Sailliard (4-year terms).
Alternate Members: #2 Danielle Loeffler and #4 Mark Melillo (2-year terms).
3. **Roll Call.**
4. **Election of Officers:** Chair and Vice Chair.
5. **Resolutions:**
#01-2023: 2023 Meeting Schedule.
#02-2023: Board Administrative Officer.

#03-2023: Board Attorney w/proposed 2023 fee schedule.
#04-2023: Board Engineer w/proposed 2023 fee schedule.
#05-2023: Board Planner w/proposed 2023 fee schedule.
#06-2023: Official Newspapers.

6. **Minutes:** Review draft meeting minutes of 12/5/22.

7. **Communications:**

A. Draft 2023 BOA Roster.

B. 3/1/77 Board of Adjustment By Laws (re: 13B).

8. **Old Business:** BOA 2022 Annual Report – Status update.

9. **New Business:** Review 1/17/23 Bills List with Invoices (\$4,077.00).

10. **Pending Applications:**

A. BOA Application #22-03 MEGALLA-SCHEID – Bulk Variances for Detached Accessory Structures for Single Family Residence at 601 Mine Brook Road, B: 90, L: 10, Zone: R-2; Received 6/16/22; Deemed incomplete 8/15/22; Awaiting supplemental application documents.

B. BOA Application #22-04 MADDALI – Bulk Variances for Detached 3-Car Garage for Single Family Residence at 10 Chapin Road, B: 3, L: 14.03, Zone: R-1-10; Received 6/16/22; Deemed incomplete 8/15/22; Waiver requests, completeness determination & public hearing T.B.D.

C. BOA Application #22-06 GELB-O'CONNOR – Bulk Variance for Front Porch Addition to Single Family Residence at 62 Center Street Extension, B: 111, L: 32, Zone: R-5; Received 12/7/22; Pending completeness review.

D. BOA Application #22-07 ASSAAD – Bulk Variances for Residence, Pool & Patio Additions to Single Family Residence at 141 Campbell Road, B: 9, L: 7, Zone: R-1; Received 12/15/22; Pending completeness review.

E. Application #23-01 UPTON PYNES REAL ESTATE, LLC – Preliminary & Final Major (7 lot) Subdivision w/ Variances & Design Waivers; 67 Ravine Lake Road, B:10, L:23, Zone: R-1-10; Originally filed with Planning Board 10/24/22; Determined to be jurisdiction of and to be heard by Board of Adjustment; Pending new application to BOA with additional fee and escrow payments.

11. **Executive Session:** As Required .

12. **Comments from Members.**

13. **Comments from Staff:**

A. F. Mottola - Request for applications hard copy count.

B. F. Mottola – Need for updated BOA By Laws?

14. **Adjournment:** *(Next scheduled meeting – Monday, February 6 – 7:30 pm)*