



# State of New Jersey Local Government Services

**Year:**  **Municipal User Friendly Budget**

**MUNICIPALITY:**

**Municode:**  **Filename:** 1803\_fbi\_2018.xlsm

**Website:**

**Phone Number:**

**Mailing Address:**

[Email the UFB if not using Outlook](#)

**Municipality:**  **State:**  **Zip:**

### Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Kevin		Sooy		mayor@bernardsvilleboro.org

### Chief Administrative Officer

Ralph		Maresca		rmaresca@bernardsvilleboro.org
-------	--	---------	--	--------------------------------

### Chief Financial Officer

Ralph		Maresca		<a href="mailto:rmaresca@bernardsvilleboro.org">rmaresca@bernardsvilleboro.org</a>
-------	--	---------	--	--

### Municipal Clerk

Anthony		Suriano		asuriano@bernardsvilleboro.org
---------	--	---------	--	--------------------------------

### Registered Municipal Accountant

Robert		Swisher		rswisher@scnco.com
--------	--	---------	--	--------------------

### Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Jeffery	J	DeLeo	12/31/2018	jdeleo@bernardsvilleboro.org
John		Donahue	12/31/2018	jdonahue@bernardsvilleboro.org
Michael		Sullivan	12/31/2019	msullivan@bernardsvilleboro.org
Chris		Schmidt	12/31/2019	cschmidt@bernardvilleboro.org
Thomas		O'Dea	12/31/2020	todea@bernardsvilleboro.org
Christine		Zamara	12/31/2020	czamarra@bernardvilleboro.org



**USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)**

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	35.73%	\$592,300.68	\$1,657,750.98	\$2,250,051.66	\$1,892,301.66		\$357,750.00					
08	Local Revenue	-4.81%	(\$27,753.36)	\$577,079.36	\$549,326.00	\$528,326.00		\$21,000.00					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$662,172.00	\$662,172.00	\$662,172.00							
08	Uniform Construction Code Fees	-18.69%	(\$89,057.33)	\$476,557.33	\$387,500.00	\$387,500.00							
	<b>Special Revenue Items w/ Prior Written Consent</b>												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-49.59%	(\$41,250.36)	\$83,184.36	\$41,934.00	\$41,934.00							
08	Other Special Items	-4.24%	(\$37,461.59)	\$883,031.45	\$845,569.86	\$845,569.86							
15	Receipts from Delinquent Taxes	-45.54%	(\$246,672.78)	\$541,672.78	\$295,000.00	\$295,000.00							
	<b>Amount to be raised by taxation</b>												
07	Local Tax for Municipal Purposes	-9.74%	(\$1,190,446.59)	\$12,216,255.30	\$11,025,808.71	\$9,775,808.71		\$1,250,000.00					
07	Minimum Library Tax	-3.65%	(\$28,163.05)	\$770,863.34	\$742,700.29	\$742,700.29							
54	Open Space Levy Tax	-1.63%	(\$7,430.86)	\$456,063.86	\$448,633.00		\$448,633.00						
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	<b>Total</b>	<b>-5.87%</b>	<b>(\$1,075,935.24)</b>	<b>\$18,324,630.76</b>	<b>\$17,248,695.52</b>	<b>\$15,171,312.52</b>	<b>\$448,633.00</b>	<b>\$1,628,750.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)**

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Sewer Utility	Utility	Utility	Utility	Utility	Utility
20	15.00	4.00	-8.60%	(\$121,862.00)	\$1,416,712.00	\$1,294,850.00	\$1,294,850.00								
21	1.00	1.00	0.42%	\$1,230.00	\$293,950.00	\$295,180.00	\$295,180.00								
22	2.00	8.00	4.69%	\$10,460.00	\$223,250.00	\$233,710.00	\$233,710.00								
23			13.33%	\$153,000.00	\$1,147,500.00	\$1,300,500.00	\$1,300,500.00								
25	26.00	18.00	5.23%	\$145,906.00	\$2,787,524.00	\$2,933,430.00	\$2,928,180.00	\$5,250.00							
26	14.00	4.00	-3.37%	(\$79,977.36)	\$2,371,142.36	\$2,291,165.00	\$2,279,300.00	\$11,865.00							
27			39.69%	\$46,919.00	\$118,200.00	\$165,119.00	\$135,200.00	\$29,919.00							
28	2.00		-13.76%	(\$53,574.00)	\$389,454.00	\$335,880.00	\$335,880.00								
29			2.00%	\$18,317.00	\$918,085.00	\$936,402.00	\$936,402.00								
30			#DIV/0!	\$125,000.00		\$125,000.00	\$125,000.00								
31			5.35%	\$67,000.00	\$1,252,300.00	\$1,319,300.00	\$274,100.00			\$1,045,200.00					
32			#DIV/0!	\$0.00		\$0.00									
35			#DIV/0!	\$0.00		\$0.00									
36			3.35%	\$40,389.65	\$1,203,957.00	\$1,244,346.65	\$1,162,346.65			\$82,000.00					
37			#DIV/0!	\$0.00		\$0.00									
42			0.00%	\$0.00	\$106,000.00	\$106,000.00	\$106,000.00								
43			#DIV/0!	\$0.00		\$0.00									
44			16.37%	\$212,122.00	\$1,295,511.00	\$1,507,633.00	\$700,000.00		\$448,633.00	\$359,000.00					
45			0.48%	\$6,550.00	\$1,357,000.00	\$1,363,550.00	\$1,221,000.00			\$142,550.00					
46			#DIV/0!	\$0.00		\$0.00									
48			#DIV/0!	\$0.00		\$0.00									
50			4.83%	\$82,740.72	\$1,713,889.15	\$1,796,629.87	\$1,796,629.87								
55			#DIV/0!	\$0.00		\$0.00									
Total	60.00	35.00	3.94%	\$654,221.01	\$16,594,474.51	\$17,248,695.52	\$15,124,278.52	\$47,034.00	\$448,633.00	\$1,628,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00







**USER FRIENDLY BUDGET SECTION  
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body			0.00					
Supervisory Staff (Department Heads & Managers)	9.00	2.00	1,329,654.04	\$1,037,885.70	\$15,875.23	\$76,180.81	\$147,538.86	\$52,173.44
Police Officers (Including Superior Officers)	20.00	1.00	2,529,731.23	\$1,807,121.76	\$241,271.83	\$180,712.18	\$276,040.68	\$24,584.78
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	16.00	0.00	1,361,271.82	\$930,700.08	\$132,388.50	\$67,010.41	\$158,872.73	\$72,300.10
All Other Non-Union Employees not listed above	13.00	74.00	1,398,002.94	\$1,200,541.07	\$12,022.16	\$27,978.21	\$96,926.11	\$60,535.39
<b>Totals</b>	<b>58.00</b>	<b>77.00</b>	<b>6,618,660.03</b>	<b>\$4,976,248.61</b>	<b>\$401,557.72</b>	<b>\$351,881.61</b>	<b>\$679,378.38</b>	<b>\$209,593.71</b>

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

**No**

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.



**USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS**

	<b>Current Year # of Covered Members (Medical &amp; Rx)</b>	<b>Current Year Annual Cost Estimate per Employee</b>	<b>Total Current Year Cost</b>	<b>Prior Year # of Covered Members (Medical &amp; Rx)</b>	<b>Prior Year Annual Cost per Employee (Average)</b>	<b>Total Prior Year Cost</b>
<b><u>Active Employees - Health Benefits - Annual Cost</u></b>						
Single Coverage	18.00	\$10,954.92	\$197,188.56	15.00	\$11,713.82	\$175,707.30
Parent & Child	3.00	\$19,714.66	\$59,143.98	2.00	\$19,129.32	\$38,258.64
Employee & Spouse (or Partner)	8.00	\$21,909.84	\$175,278.72	10.00	\$14,482.61	\$144,826.10
Family	22.00	\$30,771.86	\$676,980.92	19.00	\$30,907.07	\$587,234.33
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>51.00</b>		<b>\$1,108,592.18</b>	<b>46.00</b>		<b>\$946,026.37</b>
<b><u>Elected Officials - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b><u>Retirees - Health Benefits - Annual Cost</u></b>						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative - )						
<b>Subtotal</b>	<b>0.00</b>		<b>\$0.00</b>	<b>0.00</b>		<b>\$0.00</b>
<b>GRAND TOTAL</b>	<b>51.00</b>		<b>\$1,108,592.18</b>	<b>46.00</b>		<b>\$946,026.37</b>

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

**Is medical coverage provided by the SHBP (Yes or No)?**

<b>Yes</b>
------------

**Is prescription drug coverage provided by the SHBP (Yes or No)?**

<b>Yes</b>
------------

**USER FRIENDLY BUDGET SECTION  
ACCUMULATED ABSENCE LIABILITY**

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Legal basis for benefit (check applicable items)		
			Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
PBA	465.00	\$203,938.72	X		
Public Works	510.00	\$139,752.58	X		
Police Chief	160.00	\$95,509.04		X	
Supervisor, Buildings and Grounds	205.00	\$82,858.29		X	
Supervisor, Engineering	145.00	\$77,074.11		X	
Borough Clerk	75.00	\$25,009.61		X	
Administrator/CMFO	110.00	\$75,747.09		X	
Department Head, Recreation	100.00	\$31,400.31		X	
Road Foreman	130.00	\$42,231.57		X	
<b>Totals</b>	1900.00	\$773,521.32			
<b>Total Funds Reserved as of end of 2017</b>		\$641,198.64			
<b>Total Funds Appropriated in 2018</b>		\$125,000.00			

UFB-9 Accumulated Absence Liability

**USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT**

			Current Year	2019	2020	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt		\$0.00				
Regional School Debt	\$19,196,044.13	\$0.00				
Utility Fund Debt						
Sewer	\$1,465,000.00	\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
<u>Municipal Purposes</u>						
Debt Authorized	\$200.00	\$200.00				
Notes Outstanding		\$0.00				
Bonds Outstanding	\$13,705,000.00	\$13,705,000.00				
Loans and Other Debt		\$0.00				
<b>Total (Current Year)</b>	<b>\$34,366,244.13</b>	<b>\$13,705,200.00</b>				
Population (2010 census)	<u>7,750</u>					
Per Capita Gross Debt	<u>\$4,434.35</u>					
Per Capita Net Debt	<u>\$1,768.41</u>					
3 Yr. Average Property Valuation		<u>\$2,306,394,148.00</u>				
Net Debt as % of 3 Year Avg Property Valuation		<u>0.59%</u>				
Utility Fund - Principal			\$108,000.00	\$112,000.00	\$111,000.00	\$1,134,000.00
Utility Fund - Interest			\$34,550.00	\$32,557.26	\$30,512.01	\$206,268.31
Bond Anticipation Notes - Principal						
Bond Anticipation Notes - Interest						
Bonds - Principal			\$896,000.00	\$956,000.00	\$980,000.00	\$10,873,000.00
Bonds - Interest			\$325,000.00	\$307,768.50	\$290,223.00	\$1,908,110.00
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
<b>Total</b>			<b>\$1,363,550.00</b>	<b>\$1,408,325.76</b>	<b>\$1,411,735.01</b>	<b>\$14,121,378.31</b>
Total Principal			\$1,004,000.00	\$1,068,000.00	\$1,091,000.00	\$12,007,000.00
Total Interest			\$359,550.00	\$340,325.76	\$320,735.01	\$2,114,378.31
% of Total Current Year Budget			<u>7.91%</u>			
Description	Debt Not Listed Above					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
Bond Rating	Moody's	Standard & Poors	Fitch			
Rating						
Year of Last Rating						
Mark "X" if Municipality has no bond rating						

**USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED**

Providing or Receiving Services?	Providing Services To/Receiving Services From	Type of Shared Service Provided	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid
<b>Receiving</b>	Township of Bedminster	Municipal Court		1/1/2018	12/31/2018	\$106,000.00



**USER FRIENDLY BUDGET SECTION - Notes**

(Press ALT-Enter to go to a new line in each cell)
