

BOROUGH OF BERNARDSVILLE MAILBOX REPLACEMENT AND SNOW REMOVAL POLICY

BERNARDSVILLE MAILBOX REPLACEMENT POLICY

It shall be the policy of the Borough of Bernardsville to repair or replace all properly placed and maintained mail boxes that have been damaged either by direct contact with a Borough snow plow or by thrown snow from a Borough plow. The Borough will not provide compensation for improperly placed mailboxes or mailboxes that are in a state of disrepair.

Properly placed mailboxes and posts should be mounted so that the face of the mailbox is twelve (12) inches behind the curb or edge of road and set to a height of 48 inches from the road surface to the bottom of the mailbox. Posts should be set in a hole 24 - 30 inches deep by 8 - 10 inches in diameter and filled with concrete to the surface.

Residents with mailboxes damaged beyond repair must present the broken mailbox and/or post to the Road Department in order to be considered for compensation. If a mail box and post are damaged beyond repair during snow removal operations, it is Borough policy for the mailbox and post to be replaced with a standard mail box and 4" x 4" pressure treated wood post set in concrete. If a decorator mailbox and post are damaged, the Borough will either replace the mailbox and post with a standard mailbox and post or reimburse the resident the cost of a standard mailbox and post replacement (\$50.00). Mailboxes will be repaired as soon as practical.

DRIVEWAY SNOW PLOWING REGULATIONS

The Borough Code has been amended to address the improper placement of snow from private snow clearing operations onto our public roadways. Driveway, private road and parking lot snow clearing should be conducted such that no snow from private properties is left on the paved portion of municipal roadways. If your driveway is configured such that there is no place to plow all of your snow onto your own property, any snow that has been pushed onto the municipal roadway as a result of your driveway plowing must be cleared from the roadway immediately after your driveway is cleared. Please note that Road Department crews have been instructed to report any violations to the Bernardsville Police for enforcement action.

Kindly forward this information to any parties responsible for snow clearing at your property in order to help us to keep our municipal roadways safe during the winter season.

HELPFUL SNOW PLOWING/SHOVELING INFORMATION

1. Our crews do not intentionally plow in your driveway. In most storm events we make several passes to open up the street and come back later to clean to the curb or edge of road. If possible, delay the cleaning of the end of your driveway until the plows have completely cleared your street.
2. When shoveling or plowing your driveways place the snow to the right as you face the road from your home. Our plows come from the left and any snow placed to the left of your driveway will be pushed across the front of your driveway as the plows pass.
3. Do not park cars on municipal roadways when snow is in the forecast. Borough Ordinance prohibits parking cars on roadways when roads are snow covered. Cars left on the roadway force plows to maneuver around them, slowing down plow operations and resulting in piles of snow being left on the roadway.
4. Do not place snow in the roadways. Placement of snow from sidewalks, driveways and/or parking lots onto public roadways is prohibited by Borough Ordinance and makes plowing and cleanup by Borough forces more difficult.
5. Borough Ordinance requires that homeowners clear their sidewalks of snow and ice within eight (8) hours of daylight after the snow has fallen or ice has formed and shall continue to maintain the sidewalk in a safe and passable condition. For ice control, avoid using salt as this tends to damage concrete. Instead treat icy sidewalks with a product containing calcium chloride. Sand can also be used to increase traction.