

Requirements for Demolitions of Structures

Use the checklist below to help you complete your application. Please fill out all forms completely and in blue or black ink only.

Completed Construction Permit Application Folder & Building Subcode. **UCC FORMS PRINTED FROM THE INTERNET OR COPIES OF UCC FORMS MUST BE LEGIBLE AND NOT HAVE OFFICE ONLY SECTIONS BLACKED OUT**

Two (2) copies of property survey showing structure to be demolished

Homeowners Association approval (HOA) or HOA approval not required

Copies of shut-off letters from affected utilities:

Gas Company Included N/A

Electric Company Included N/A

Water Company Included N/A

Sewer Authority Included N/A

Health Department:

Well Included N/A

Septic Included N/A

Proof of removal/abandonment of oil tank (a separate permit is required for removal/abandonment) Included N/A

Other: _____
_____ Included N/A

Letter/Receipt showing proper rodent baiting

Letter from owner or agent that all asbestos or asbestos containing material that may become friable during demolition or removal has been abated. (USEPA 40 CFR 61 Subpart M)

Required Inspections:

1. Backfill – Prior to placement of fill material.

(Only clean fill can be used and a minimum of 6” inches of topsoil must cover the surface to be brought back to grade. Compaction of 95% of fill material is recommended to minimize settling.) This inspection is required if the excavation is not to be used in the replacement of another structure in the same location.

2. Final – Work completed, job site free of debris, graded and seeded.